



SEND Information Report 2026-27

Mrs Becky Monaghan is responsible for Special Educational Needs and Disabilities (SEND) at Southbroom St James Academy. To find out more about SEND at Southbroom St James Academy, browse through the report below, have a look at our SEND Policy or contact Mrs Monaghan. She can be contacted via the school office: admin@southbroomstjames.dsat.org.uk or 01380 723232.

**What does SEND look like at Southbroom
St James Academy?**



How are pupils identified as possibly having Special Educational Needs (SEND)?

Teaching staff and parents are generally the people who initially raise concerns that pupils are not making the progress that they were expecting. Following this, Mrs Monaghan monitors the pupil's progress through our tracking system (where teachers record an assessments of pupils every term) and use formal assessments in reading, spelling and maths or screeners to look into this further. The head teacher and the SENDCO meet with teachers three times a year to monitor and discuss each child's progress.

What happened if your child was found to have a Special Educational Need?

Here is what happened to Francesca over the past two years to explain what has happened to our pupils identified as having SEND.

Francesca was working really hard at school but not always being successful. At home she was finding doing home work very difficult and getting upset in the process.

Francesca had a meeting with her class teacher and her parents to talk about her home work and how school could help. It was decided that sometimes it would be better for Francesca not to do homework and just concentrate on her school work.

Francesca was happy at home but was still finding school work very tricky and her class teacher was concerned that although she was working hard she was not making progress, so the class teacher spoke to Mrs Monaghan.

Mrs Monaghan went to see Francesca in her classroom and talked to her about her learning. She made some suggestions of things the class teacher could try (writing the tasks down in little steps, asking the TA to talk to her about what she needed to do to check she understood).

A person from the SENSS team met with Francesca and completed some assessments (these were little tasks to do) to see if they could find better ways to help Francesca.

Mrs Monaghan decided with Francesca's parents that although school were helping, they needed some more help for Francesca. She referred Francesca to see a specialist team called SENSS (Special Educational Needs Support Service).

At the end of the next term the plan was reviewed. Francesca had made some progress but not enough. Her parents and the class teacher were getting concerned that she was falling behind.

Francesca and the teacher tried these things for a term, but it wasn't really helping. They had another meeting with Francesca's parents and completed an Individual Pupil Profile (IPP). This helped them focus on a few things and shared out how everyone was going to help Francesca.

The SENSS team wrote a long report about what they had found out and said they thought that Francesca was Dyslexic. They explained some things that would help in school and key areas school needed to help Francesca in.

Francesca and her parents met with Mrs Monaghan and her teacher and they wrote a SEND support plan to plan for some of these things. At the end of the term, the plan was reviewed and new outcomes were agreed.

At the moment Francesca is making progress and beginning to catch up with her peers as well as seeing the effort that she puts in rewarded.

Mrs Monaghan continues to check that she has a plan written that will help her and going in to check that the class teacher is providing what Francesca needs.

Who helps Mrs Monaghan help you?

Everyone at Southbroom St James wants to be able to make school as positive an experience for the pupils and the parents as possible from the fabulous lunchtime supervisors to our amazing administration team. Below are a few more people who help children identified as have additional needs:

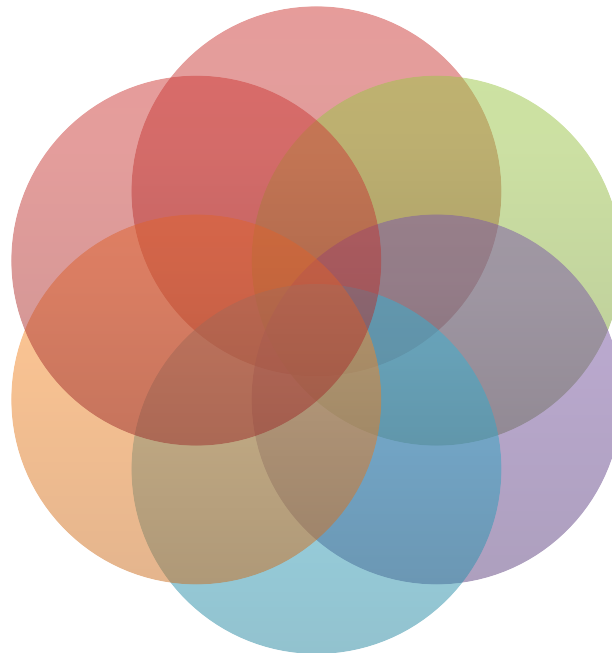


Outside Agencies: Sometimes we need some help from people outside of school. This year we have worked with an EP (Educational Psychologist), a behaviour specialist (BSS), speech therapists, Mental Health Support Team (MHST) and SSENS (Specialist SEN Service). We have also worked with some people from CAMHS (Child and Adolescent Mental Health Service) as well as some organisations to help parents at home.



Teaching Assistants: Miss Thornhill is a qualified Level 3 Teaching Assistant. Miss Forrester and Mrs Vallis are qualified Thrive practitioners. All of our TAs have received special training on how to ask questions to make sure you really understand. Many of our staff have had extra training in specific interventions to help children make progress.

Parents: Parents know more about their child than we will ever know and are the best source of information and insight we have.



ELSA: Mrs Vallis has been on special training and go to regular updates to help pupils know how to best handle any problems they have about their feelings. Pupils also receive chaplaincy and ELSA from our school chaplin, Heidi.



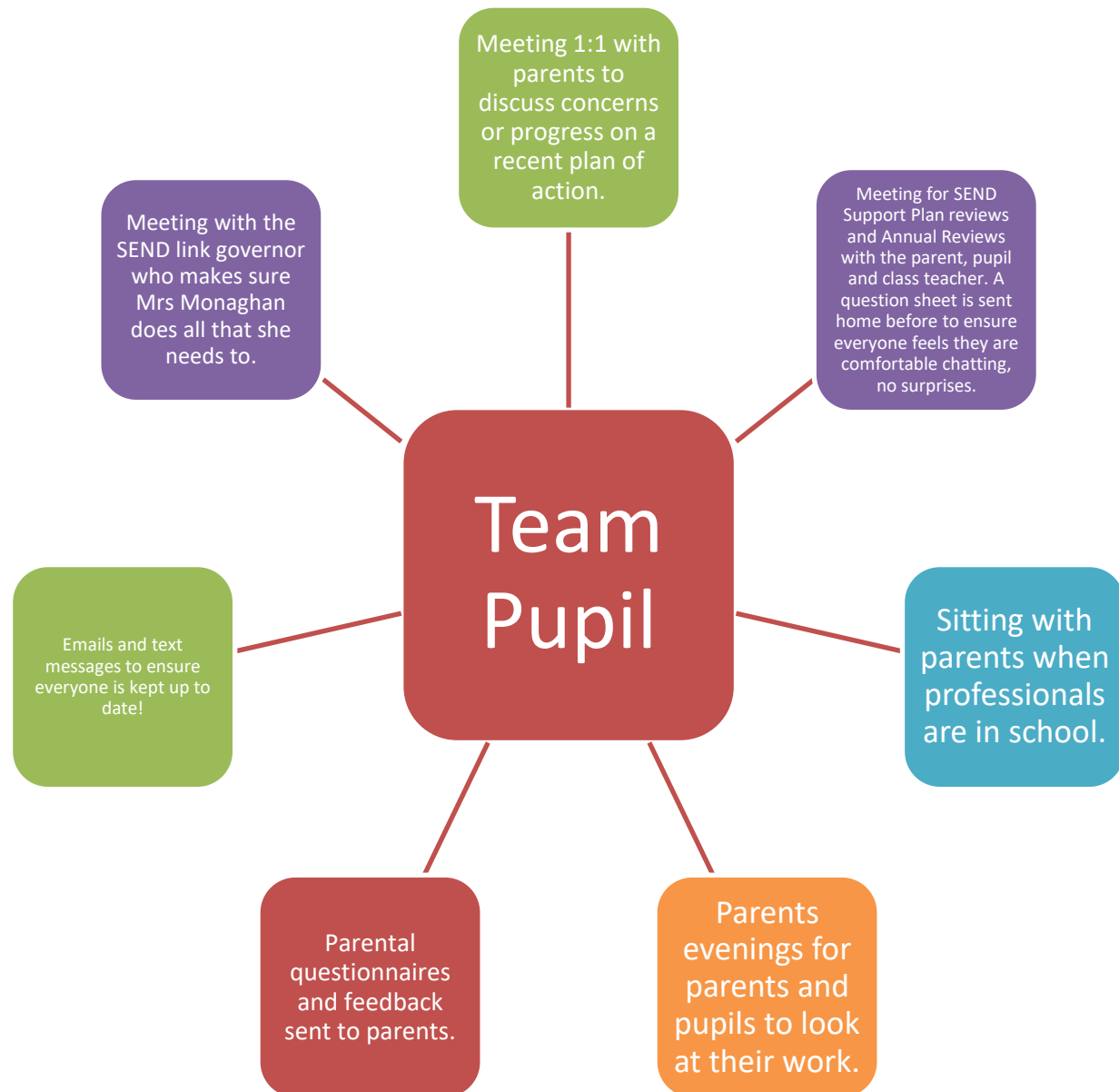
Pupils: If we want to understand how to help best, we need to be talking to them, which is why they are asked to come to every review (if they can).

Teachers: They are working with the pupils every day and are the people in school who know them best and can most effectively put things in to help.



How do we work as a team?

Mrs Monaghan cannot do the job of SENDCO without being part of a team. To work as a team, we have to do lots of talking. Here are just a few times talking has happened this year.



What else does Mrs Monaghan do to help SEND at Southbroom St James?



Transition: Working with other schools and secondary schools to ensure that all our pupils, particularly those with SEND transition as well as possible. Arranging to see them in their own settings first and organising extra visits for the pupils and for staff to ensure that all relevant information is passed on. Where possible, the SENDCO from the secondary school comes to all year 6 annual reviews to support this. This also applies on a smaller scale when pupils transition between classes at school.



Helping teachers: Where possible, as a school the class teacher leads the SEND process for a pupil in their class as they are the people working with the parents and pupils everyday. It is Mrs Monaghan's role to support them in this and to provide help signposting staff to ideas, resources and professionals who might help this further.



Complaints: If someone has a complaint regarding the SEND process, Mrs Monaghan would like to talk to them about it first, however if they can not come to an agreement then she would work through the official complaints process with them outlined on our website. It is also part of her role to make complaints to outside agencies if she feels that the other professionals are not providing the best support for the Southbroom pupils.

What's next?

As a small school, we do not always have a need to talk to all the possible professionals and support services out there, but we hope that the report highlights that because of our small size, we are able to put our pupils first and we will investigate every possible avenue to help provide them with the support that they need.

Mrs Monaghan would always be happy to talk to you about any concerns or questions you have about the information in this report or about a child you have. Her contact details are on the front of this document.

Appendix One

Here are some web links that might be helpful to you.

